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**Association of Legal Administrators
Arkansas Chapter
Master Calendar 2009-10**

- April 8, 2009 April Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: Record Retention
Speaker: Todd Newton, Mitchell Williams
- May 13, 2009 May Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: Pandemic Planning
Speaker: Pam Hill, Project Leadership Associates
- May 18-21, 2009 [ALA –2009 Annual Conference](#)
Place: New Orleans Morial Convention Center, New Orleans, LA
[Contact: Jane Mundell, ALA Headquarters](#)
- June 10, 2009 June Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: 2009 Annual Conference Review and Regional Council Report
Speaker: Julia Strickland & Carol Minor
- June 26-28, 2009 [ALA –Chapter Leadership Institute](#)
Place: Carefree Resort & Villas, Carefree, AZ
[Contact: Jane Mundell, ALA Headquarters](#)



- July 8, 2009 July Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: Legal Training w/Real Time Technology
Speaker: Cathy Underwood, Paralegal Instructor, Pulaski Tech
- July 15, 2009 [ALA Webinar – Alternative Work Arrangements](#)
Speakers: Jeannie Foster, Bryan Cave, LLP and Lori Johnson, Bryan Cave, LLP
Contact: Rosemary Shiels, ALA Headquarters
- August 12, 2009 August Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: Legal Marketing
Speaker: Andrea Morrissey, Mitchell Williams
- August 19, 2009 [ALA Webinar – Records Management – Finding the Needle in the Haystack](#)
Speaker: Dana Moore, Foley & Lardner, LLP
Contact: Rosemary Shiels, ALA Headquarters
- August 20, 2009 [ALA Webcast – Law Firm Profitability](#)
Speaker: Richard Turnbow, CPA
Contact: Rosemary Shiels, ALA Headquarters
- August 20,2009 Vendor Seminar**
Doubletree Hotel, 8:30 a.m.-11:30 a.m.
- September 9, 2009 September Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: Law Firm Diversity
Speaker: Teresa Beiner, UALR William H. Bowen School of Law
- September 10-12, 2009 [ALA – Large Firm Administrators Retreat](#)
Place: The Broadmoor, Colorado Springs, CO
Contact: Lisa Mikita, ALA Headquarters

- September 16, 2009 [ALA Webinar – Strengthen Your Bottom Line with a Well-Built Budget](#)
Speakers: Steven Odum, Bricker & Eckler, LLP and Sarah Taylor, Maslon Edelman Borman & Brand LLP
Contact: Rosemary Shiels, ALA Headquarters
- September 23, 2009 [ALA Webinar – Evolve to Solve: Build Your Business](#)
Speakers: Gary and Catherine Mitchell, GEM Communications
Contact: Rosemary Shiels, ALA Headquarters
- October 2-3, 2009 [ALA – Region 4 Educational Conference & Exposition](#)
Place: Crowne Plaza San Antonio Riverwalk Hotel, San Antonio, TX
Contact: Jane Mundell, ALA Headquarters
- October 5-9, 2009 [ALA- Professional Legal Management WeekSM \(PLMW\)](#)
- October 8, 2009 [ALA – Certified Legal Manager \(CLM\) Exam](#)
Place: St. Louis, MO (in conjunction with the Region 3 Conference); Baltimore, MD; and Las Vegas, NV
Contact: Sue Powers, ALA Headquarters
- October 14, 2009 October Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: TBD
Speaker: TBD
- October 21, 2009 [ALA Webinar – Stepping Out of the Rubble: Developing a Disaster Recovery Plan that Works](#)
Speaker: Linda Dikey, 4Sight Group, LLC
Contact: Rosemary Shiels, ALA Headquarters
- October 23, 2009** **Community Challenge-Poor Man's Lunch and Bake Sale**
Place: TBD, Time: TBD
- November 2-4, 2009 [ALA – Essential Competencies for Legal Administrators](#)
Place: Hampton Inn & Suites Chicago Downtown, Chicago, IL
Contact: Lisa Mikita, ALA Headquarters



- November 11, 2009 November Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: TBD
Speaker: TBD
- November 11, 2009 [ALA Webinar – Control Stress Before It Controls You](#)
Speakers: Russell Rado, Duane Morris LLP and timothy Calhoun, Duane Morris LLP
Contact: Rosemary Shiels, ALA Headquarters
- December 9, 2009 December Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: TBD
Speaker: TBD
- January 13, 2009 January Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: TBD
Speaker: TBD
- February 10, 2009 February Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: TBD
Speaker: TBD
- February 18-20, 2009 [ALA Law Firm Financial Management Conference](#)
Place: Carefree Resort & Villas, Carefree, AZ
Contact: Lisa Mikita, ALA Headquarters
- March 10, 2009 March Monthly Meeting
Little Rock Club, 12:00 p.m.
Topic: TBD
Speaker: TBD